



## Occupational Therapy Association of Oregon

### Diversity, Equity and Inclusion Processing and Planning Zoom Meeting

September 8th, 2021  
6:00 pm Pacific Time

**Attendees:** Kristy Fleming, Lori Taylor & Liz Miller

**Welcome & Introductions:** Lori Taylor welcomed the group. Meeting was called to order at 6:02pm. Tonight's meeting was dedicated to establishing a plan for future meetings.

**Content:** Short brainstorming regarding ideas to further connect with and engage board members in DEI meetings and future processes.

Problem identified that most of the task of preparing for and facilitating process is completed by the President. Kristy suggested solution that OTAO requests a rotating board member to facilitate the monthly meetings.

Action Item: Kristy to connect with OTAO board to reignite interest and support and suggest this new format starting January 1 of 2022. Until then, plan for one meeting in November as OTAO annual conference and holiday season are both approaching.

Lori established her priorities for the near future include:

- 1) ensuring the wishes of the CE committee and board of directors to establish a student scholarship fund from DEI events comes to fruition. Members agreed.

*Action Item: Liz to connect with COTAD for advice on next steps and to help facilitate this process.*

- 2) Continue work on OTAO's mission statement

*Action Item: Lori to address this at November's BoD meeting*

**Next DEI P&P Meeting: Wednesday, November 10th at 6:00pm.**

**Adjourn:** There being no further business, the meeting was adjourned at 7:00 pm Pacific Time.